



Allergy Safety Policy

02/09/2026

Effective: September 2026

Review: September 2027

Policy Lead: Headteacher

Approved by: Governing Body

1. Policy Statement

Scott Primary School is committed to providing a safe, inclusive environment for pupils with allergies and medical conditions.

We recognise that allergies can be life-threatening and will take reasonable steps to reduce the risk of allergic reactions, ensure appropriate emergency treatment and enable pupils with allergies to participate fully in school life.

This policy has regard to:

- Department for Education **Allergy Safety in Schools statutory guidance (2026)**;
- **Keeping Children Safe in Education 2026**;
- the school's Medical Conditions, Safeguarding, First Aid, Attendance, Equality and Educational Visits policies.

The policy will be reviewed annually and following any significant change, serious allergy incident or significant near miss. It will be published on the school website.

2. Individual Healthcare Plans

Where a pupil's allergy requires specific support, the school will work with parents/carers and healthcare professionals to develop an **Individual Healthcare Plan (IHP)**.

The IHP will record, where appropriate:

- the pupil's allergy and known triggers;
- signs and symptoms of a reaction;
- emergency procedures;
- prescribed medication and adrenaline auto-injectors (AAIs);
- arrangements for school meals and activities;
- arrangements for trips and visits;
- relevant staff responsibilities;
- emergency contact details.

IHPs will be reviewed at least annually and whenever the pupil's circumstances or medication change.

3. Staff Training

All staff will receive appropriate allergy awareness and emergency-response training, including during induction and at least annually.

Training will cover:

- recognising allergic reactions and anaphylaxis;
- use of adrenaline auto-injectors (AAIs);
- emergency procedures and calling 999;
- allergy prevention and cross-contamination;
- the importance of pupils' IHPs;
- relevant safeguarding and bullying concerns.

Arrangements will ensure that supply, temporary and other relevant staff are aware of essential allergy procedures.

4. Adrenaline Auto-Injectors

Pupils who have prescribed AAIs must have them available in school as agreed in their IHP.

Scott Primary School will also maintain **spare AAIs** for emergency use in accordance with DfE guidance.

Spare AAIs will:

- be stored in pairs;
- be clearly labelled and readily accessible;
- not be locked away;
- be checked regularly for expiry and damage;
- be accessible so they can be brought to a person experiencing anaphylaxis within five minutes.

Current spare AAI locations:

- North Pole Office
- South Pole Office

These locations will be reviewed regularly.

Parents/carers are responsible for ensuring prescribed medication is in date and replaced when necessary.

5. Preventing Allergic Reactions

The school will take reasonable steps to reduce allergy risks, including:

- appropriate management of school meals, packed lunches, snacks and celebration treats;
- working with catering providers to manage food allergies;
- reducing cross-contamination;
- reminding pupils not to share food;
- considering allergens when planning classroom, art, science and other activities;
- maintaining appropriate cleaning arrangements.
- children to be encouraged to wash their hands before and after eating

The school cannot guarantee an allergen-free environment but will take proportionate measures to reduce risk.

6. Emergency Response

Suspected anaphylaxis is a medical emergency.

Staff must:

1. **Give adrenaline immediately** using the pupil's prescribed AAI where available, or a suitable spare AAI where appropriate.
2. **Call 999 immediately** and state that the person is experiencing anaphylaxis.
3. Stay with the pupil and follow their IHP/emergency plan.
4. Ensure the pupil is continuously supervised while awaiting emergency medical help.
5. Give a second AAI where required in accordance with current guidance and the pupil's emergency plan.
6. Inform parents/carers as soon as practicable.
7. Record and review the incident.

Do not delay giving adrenaline while waiting for an ambulance.

A pupil experiencing a suspected anaphylactic reaction must not be sent alone to the office or medical room.

7. Inclusion and School Activities

Pupils with allergies will be supported to participate safely in:

- lessons;
- PE and sport;
- school meals;
- clubs;
- trips and residential visits;
- celebrations and special events.

An allergy will not, by itself, prevent a pupil participating in school activities.

Risk assessments for trips and activities will consider medication, trained staff, food, environmental risks and emergency arrangements.

The school will not routinely require a parent/carer to attend a trip solely because their child has an allergy.

8. Safeguarding and Wellbeing

Allergy management forms part of the school's wider duty to safeguard pupils.

Staff must follow the school's safeguarding procedures if they have concerns about:

- neglect or inadequate management of a child's allergy;
- deliberate exposure to an allergen;
- allergy-related bullying or abuse;
- any other concern affecting the child's welfare.

The Designated Safeguarding Lead (DSL) should be consulted where appropriate.

The school will support pupils' emotional wellbeing and will not tolerate allergy-related bullying or discrimination.

9. Communication and Confidentiality

Relevant allergy information will be shared with staff who need it to keep a pupil safe, including staff involved in teaching, lunchtime supervision, trips and clubs.

Information will be handled confidentially and in accordance with the school's data protection arrangements.

Parents/carers must inform the school of changes to their child's allergy, medication or emergency arrangements.

10. Incidents and Near Misses

All significant allergic reactions, use of AAIs, medication errors and significant near misses will be recorded and reviewed.

The school will use incidents to identify learning, improve procedures and determine whether an IHP, risk assessment, training or other arrangements need to be changed.

Significant incidents will be reported to the Governing Body in accordance with school procedures.

11. Responsibilities

Headteacher / Senior Leadership Team: Responsible for implementation, resources, training and monitoring.

Allergy Lead: Julia Crofts - Coordinates IHPs, allergy information, spare AAIs, training and incident reviews.

All staff: Must follow this policy, complete required training, know emergency procedures and report incidents or safeguarding concerns.

Parents/carers: Provide accurate information and ensure prescribed medication is supplied and kept in date.

Pupils: Will be supported to understand their allergy, avoid known triggers where appropriate, not share food or medication and seek help immediately if they feel unwell.

12. Review

This policy will be reviewed annually or sooner following:

- changes to legislation or guidance;
- a serious allergic reaction;
- a significant near miss;
- changes to school procedures;
- identified concerns or lessons learned.

Equal Opportunities

Scott Primary School is committed to working towards equality of opportunity for all children regardless of age, ability, gender, race and social circumstances. All pupils are of equal value and have the same right to take part in the varied activities and opportunities wherever possible. All opportunities for learning should be offered in a way which allows all children access and the ability to progress at their stage of understanding.

Disability Discrimination

Scott Primary School is committed to having due regard to the following

The Equality act 2010 places a duty on all public authorities, including schools, when carrying out their functions, to have due regard to the need to:

- Promote equality of opportunity between disabled persons and other persons
- Eliminate discrimination that is unlawful under the Act
- Eliminate harassment of disabled persons that is related to their disabilities
- Promote positive attitudes towards disabled persons
- Encourage participation by disabled persons in public life
- Take steps to take account of disabled persons' disabilities, even where that involves treating disabled persons more favourably than other persons.